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SOUTH AREA COMMITTEE

AGENDA

To: **City Councillors:** Pippas (Vice-Chair), Ashton, Avery, Dryden, McPherson, Meftah, Moore, O'Connell and Sanders

County Councillors: Ashwood, Crawford and Taylor

Dispatched: *Friday, 19 June 2015*

Date: Monday, 29 June 2015
Time: 7.00 pm
Venue: Meeting Room - CHVLC - Cherry Hinton Village Leisure Centre, Colville Road, Cherry Hinton, Cambridge, CB1 9EJ
Contact: James Goddard **Direct Dial:** 01223 457013

1 Election of Chair and Vice Chair - SAC Committee Manager

2 Apologies for Absence

3 Declarations of Interest
Members of the committee are asked to declare any interests in the items on the agenda. In the case of any doubt, the advice of the Head of Legal should be sought **before the meeting.**

4 Minutes
To confirm the minutes of the meeting held on 30 March 2015.

Minutes to follow.

5 Matters and Actions Arising from the Minutes *(Pages 5 - 6)*
Committee Action Sheet from last meeting attached.

6 Open Forum

To include a verbal summary of points raised and how they will be followed up.

Refer to the 'Information for the Public' section for rules on speaking.

Items for Information

7 Record of Urgent Decisions taken by the Chair, Vice Chair and Spokesperson for South Area Committee

To note decisions taken by the Chair, Vice Chair and Spokesperson since the last meeting of the South Area Committee.

7a Accordia Scooter Park Project Procurement *(Pages 7 - 22)*

7b Trumpington Bowls Pavilion Extension *(Pages 23 - 38)*

Items for Decison

8 Policing & Safer Neighbourhoods - SAC 29 June 2015 *(Pages 39 - 48)*

9 Environmental Data Reports - SAC *(Pages 49 - 68)*

Meeting Information

Open Forum

Members of the public are invited to ask any question, or make a statement on any matter related to their local area covered by the City Council Wards for this Area Committee. The Forum will last up to 30 minutes, but may be extended at the Chair's discretion. The Chair may also time limit speakers to ensure as many are accommodated as practicable.

Filming, recording and photography

The Council is committed to being open and transparent in the way it conducts its decision making. The public may record (e.g. film, audio, tweet, blog) meetings which are open to the public.

Anyone who does not want to be recorded should let the Chair of the meeting know. Those recording meetings are strongly urged to respect the wish of any member of the public not to be recorded.

Fire Alarm

In the event of the fire alarm sounding please follow the instructions of Cambridge City Council staff.

Facilities for disabled people

Level access is available at all Area Committee Venues.

A loop system is available on request.

Meeting papers are available in large print and other formats on request prior to the meeting.

For further assistance please contact Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

Queries on reports

If you have a question or query regarding a committee report please contact the officer listed at the end of relevant report or Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

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Mod.Gov App	You can get committee agenda and reports for your tablet by using the mod.gov app

COMMITTEE ACTION SHEET

Committee	**South Area Committee**
Date	**30/03/15**
Circulated on	**31/03/15**
Updated on	

ACTION	LEAD OFFICER/MEMBER	TIMESCALE	PROGRESS
Open Forum Councillor Ashton to liaise with Jean Bainger regarding her pedestrian safety concerns relating to crossing from Church End to Teversham Drift; after raising these with Highways Officers.	Councillor Ashton	Feedback at next SAC 29/06/15	
Street Lighting Balfour Beatty representatives to liaise with South Area Committee Members post SAC 30/03/15 regarding issues raised in meeting.	Balfour Beatty representatives and SAC Members	Feedback at next SAC 29/06/15	
Street Lighting Balfour Beatty representatives and Councillor Crawford to check County Council's discretion to vary times when street lights can be dimmed or turned off.	Balfour Beatty representatives and Councillor Crawford	Feedback at next SAC 29/06/15	Concern expressed at 30/03/15 SAC that current proposals were different from original expectations.

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CAMBRIDGE CITY COUNCIL

Record of Decision

Accordia Scooter Project

Decision of:	South Area Committee		
Reference:	15/SAC/S106/07		
Date of decision:	08/05/15	**Recorded on:**	08/5/15
Decision Type:	Non Key		
Matter for Decision:	Accordia Scooter Project Procurement		

Why the decision had to be made (and any alternative options):

The project meets with the Councils main aims: Cambridge – where people matter. A city which celebrates its diversity, unites in its priority for the disadvantaged and strives for shared community wellbeing.

Decision(s):

Recommendation/s

Financial recommendations **–**

- The South Area Committee Chair is asked to approve this scheme, which is included in the Council's Capital & Revenue Project Plan – scheme reference number PR032e.
- The total cost of the project is £30,000 funded from developer contributions.
- Revenue costs of the project would be met out of existing play area maintenance budgets

Procurement recommendations:

- The South Area Committee Chair is asked to note that Officers' have carried out and completed the procurement for improvements to the Accordia open space consisting of a mini scooter track.
    - The quotations do not exceed the estimated contract costs; and
    - Permission from the South Area Committee Chair will be sought before proceeding, if the value exceeds the estimated contract by

more than 15%.

- Play Equipment Option A (Appendix B) will be installed.

Reasons for the decision:	As set out in the Officers Report. Deemed as urgent, in order to meet agreed project deadlines for July. Any delay in approvals due post elections changes may significantly delay project delivery.
Scrutiny consideration:	Chair, Vice Chair and Spokes of South Committee were consulted
Conflicts of interest:	No conflicts of interest were declared
Comments:	None

Cambridge City Council

Project Appraisal and Area Committee Recommendation

Project Name:	Accordia Scooter Project (Area priority project under £75k)
To:	Area Chair, Vice Chair and Opposition Spokes
Area committee:	SOUTH
Report by:	Alistair Wilson, Streets & Open Space – Development Manager
Wards affected:	Trumpington

Recommendation/s

Financial recommendations –

- The South Area Committee Chair is asked to approve this scheme, which is included in the Council's Capital & Revenue Project Plan – scheme reference number PR032e.
- The total cost of the project is £30,000 funded from developer contributions.
- Revenue costs of the project would be met out of existing play area maintenance budgets

Procurement recommendations:

- The South Area Committee Chair is asked to note that Officers' have carried out and completed the procurement for improvements to the Accordia open space consisting of a mini scooter track.
    - The quotations do not exceed the estimated contract costs; and
    - Permission from the South Area Committee Chair will be sought before proceeding, if the value exceeds the estimated contract by more than 15%.

- Play Equipment Option A (Appendix B) will be installed.

1 Summary

1.1 The project

Installation of a mini scooter track at Kingfisher Way (Accordia Development), Cambridge.	
Target Dates:	
Start of procurement	January 2014
Award of Contract	May 2015
Start of project delivery	May 2015
Completion of project	End of June 2015
Date that project output is expected to become operational (if not same as above)	30th June 2015

1.2 Anticipated Cost

Total Project Cost	£ *30,000*

Cost Funded from:

Funding:	Amount:	Details:
Reserves	£0	
Repairs & Renewals	£0	
Developer Contributions	£30,000	
Climate Change Fund	£0	
Other	£0	

1.3 Procurement process

The procurement of a mini scooter track was achieved through the use of a Request for Quotes exercise (RFQ).

2 Project Appraisal & Procurement Report

2.1 Project Background

2.1.1 In 2010, Officers engaged with local residents to explore the possibility of a scooter facility. Two working designs were created as part of the project's feasibility.

2.1.2 At South Area Committee on Monday 16 September 2013, strong local support was shown for a pre-teen mini wheels facility and it was resolved unanimously to develop the project.

2.1.3 At South Area Committee, Monday 23rd June 2013, it was resolved that further consultation would be undertaken so that residents could have their input on specific design proposals for the scooter facility.

2.1.4 An Request for Quotation (RFQ) was sent out in May 2014 with a closing date for submission of quotes on Friday 20 May 2014. Two companies submitted designs.

2.1.5 A web survey was used to allow local resident feedback and this conducted on the 6 August 2014 and extended until the 17 November 2014 based on 4 submitted designs.

2.1.6 On the 8th of December the South Area Committee considered an update report from Officers and it was agreed that that Chair approved the continuation of project PR032e – Accordia Trim Trail and Scooter Park, which is included on the Council's Capital & Revenue Project Plan.

And that the total cost of the scooter park project remains at £30,000 which is funded from developer contributions.

2.1.7 This project appraisal is the formal request to approve PR032e and the Accordia Scooter Trail

2.2 Aims & objectives (quotes by ACRA members)

2.2.1 The mini-scooter track was requested by the Accordia Residents Association as a "remedy for the current unsatisfactory and dangerous position with children using their scooters on local roads, annoying residents and risking their lives."

2.2.2 The RFQ respondents were asked to consider previous responses and comments received from consultation and to create a range of options, these resulted in:-

- Option A and C: small concrete scooter track within the existing play area.
- Option B and D: scooting concrete surface provided along the existing path with distinct features including interactive educational themes.

2.3 Major issues for stakeholders & other departments

In scoping this project, Officers' have liaised with other colleagues to make sure that it is consistent with other uses of the park and the improvement to the entrances, which will be taking place alongside this project

2.4 Consultation undertaken

2.4.1 City Council Planning has stated that the project falls within part 12 of the General Permitted Development Order 1995 (as amended) and constitute permitted development, however it was advised that consultation be taken with the local community which has already taken place.

2.4.2 At South Area Committee on the 8th December 2014. Councillors considered a report from the Asset Manager outlining the consultation results.

2.4.3 Stakeholders included
Local Residents
ACRA;
Pressure groups and
Children and Young Peoples Participation Service

2.5 Summaries key risks associated with the project

2.5.1 There are no further perceived and associated risks with the project.

2.5.2 The installation of the play equipment is dependent on weather conditions, but the project target deadline of June 2015 can be met.

2.6 Financial implications

The Developer Contributions Monitoring team has confirmed that there are sufficient devolved developer contributions available and that there are no particular expiry date issues here

Capital Plan project PR032e is actually a scooter facility (£30k) and a trim trail at Accordia (£20k IOS S106 money). This project appraisal focuses on the scooter facility component. It will be for the Area Committee to consider in due course how/whether to proceed with the trim trail proposal.

2.7 Net revenue implications (costs or savings)

(See also Appendix A for spread across financial years)

Revenue	**£**	**Comments**
Maintenance	£500	
R&R Contribution		
Developer Contributions	30,000	
Energy savings		
Income / Savings		
Net Revenue effect	£500	Cost

2.8 VAT implications

None identified.

2.9 Energy and Fuel Savings

None identified.

2.10 Climate Change Impact

Positive Impact			**No** effect	Negative Impact		
+H	+M	+L	**Nil**	-L	-M	-H

2.11 Other implications

2.11.1 An Equality Impact Assessment (EqIA) has been carried out for this project with no negative impact identified.

2.12 Staff required to deliver the project

Service	**Skills**	**Total Hours**
Streets & OS -	*Project Management*	*10*

2.13 Dependency on other work or projects

2.13.1 None

2.14 Background Papers

i. Agenda and minutes: South Area Committee,16th September 2013.

ii. Agenda and minutes: South Area Committee, 23rd June 2013.

iii. Agenda and minutes: South Area Committee, 13th January 2014.

iv. Agenda and minutes: South Area Committee, 8th December 2014.

2.15 Inspection of papers

Author's Name	Declan O'Halloran
Author's phone No.	01223 - 458523
Author's e-mail:	declan.o'halloran@cambridge.gov.uk
Date prepared:	29 January 2015
Date revised:	1st May 2015

Appendix A: *Consultation document outlining proposal:*

We value your views on these plans and would appreciate your feedback. Please fill in the survey below or if you would prefer to complete this survey online please go to

www.surveymonkey.com/s/TX2M2BS

1. Do you support the need for a junior scooter facility in the Kingfisher Way open space?

Yes ☐ No ☐ Not Sure ☐

1b) Please use the space below to explain your answer:

2) If you answered yes to 1a), which one of the design options is your preferred one?

A ☐ B ☐ C ☐ D ☐ None ☐ Go to Question 4

3. What is it about your preferred option that you like?

4. Please use the space below for any other comments or suggestions you have on the proposed facility.

Thank you for completing this survey

Please return this completed survey to Cambridge City Council using the following address.

Freepost RTGU-HXRA-REBZ, Asset Management, Cambridge City Council, Mill Road Depot, Mill Road, CB1 2AZ

Or drop off in the box at the following address.

Accordia Supermarket, 65 Aberdeen Ave, Cambridge, CB2 8DL

PLEASE COME TO THE PUBLIC CONSULTATION EVENT ON

CAMBRIDGE CITY COUNCIL

ACCORDIA JUNIOR SCOOTER FACILITY PROPOSAL

Project: Junior scooter facility proposal

Location: Kingfisher Way open space, Brooklands Avenue, Cambridge.

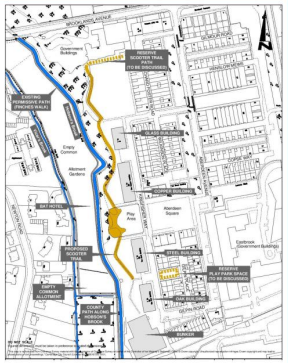
We are interested in obtaining your views on plans to develop a junior scooter facility, for children on the open space off Kingfisher Way. These plans have arisen as a result of residents' concerns over the lack of a safe area for local young children to use their scooters. This is a new scheme as there is no similar facility in the City. Funding for these facilities has come from developer contributions, which we have secured through the major development schemes taking place in the city.

We hope you will use this consultation opportunity to say whether or not you support the plans and to comment on the four associated facility design options, as outlined overleaf. Of the four options, two - A and B - are located within the existing open space play area; and two - C and D - make use of the existing open space wider path network but with additional trail extensions.

To respond to this consultation opportunity, please complete and return the questionnaire on the back of the form by xxxxxxx Or complete the survey online at:
https://www.surveymonkey.com/s/TX2M2BS
or scan the QR code.

You are also invited to attend a **public consultation event** xxxxxxx at the Cambridge and County Bowling Club on Brooklands Avenue. where you will have the opportunity to see the four design options in full and to talk to us in person.

For more information go to:
https://www.cambridge.gov.uk/scooter-track-for-kingfisher-way-play-area



A

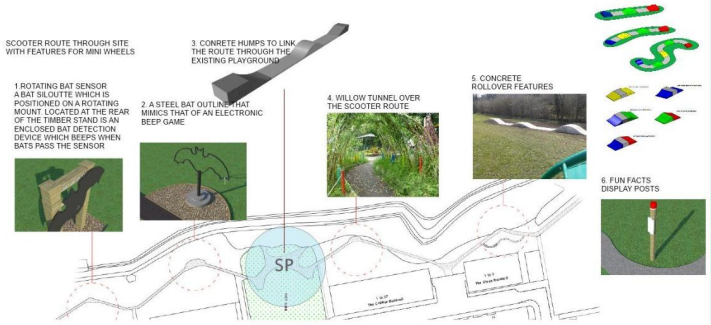
Option A. Small concrete track within the play area.

This proposal is based within the existing play area and offers a smooth concrete circuit with low roll over bumps that will be fun for younger children (toddlers to preteens) but deters older user as it will lack challenge. The natural features of the site will be used where possible and excavated material reused to create the mounds.

B

Option B. Scooting surface provided along the existing path.

This proposal creates distinct features for scooter use over a longer route. The trail will include a willow tunnel, low roll over bumps and interactive and educational features themed around the bats in the area. The smooth concrete surface will form scooter friendly sections along the existing path.



C

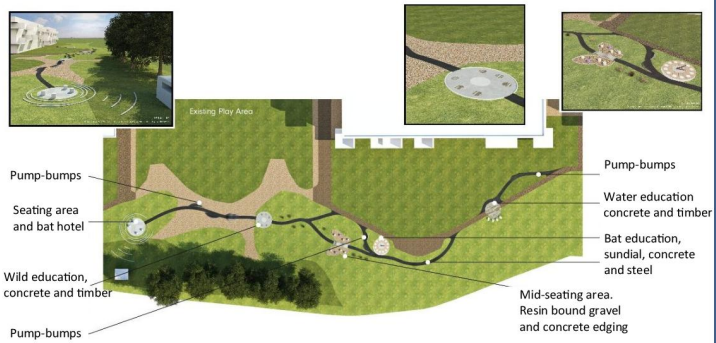
Option C. Small concrete bowl within the play area.

This proposal forms a central feature with a range of transitions and surfaces for the use of scooters and other small wheels. It is specifically designed to suit younger users rather then to attract older children who would seek more challenging spaces.

D

Option D. Scooting surface provided along sections which loop off the existing path.

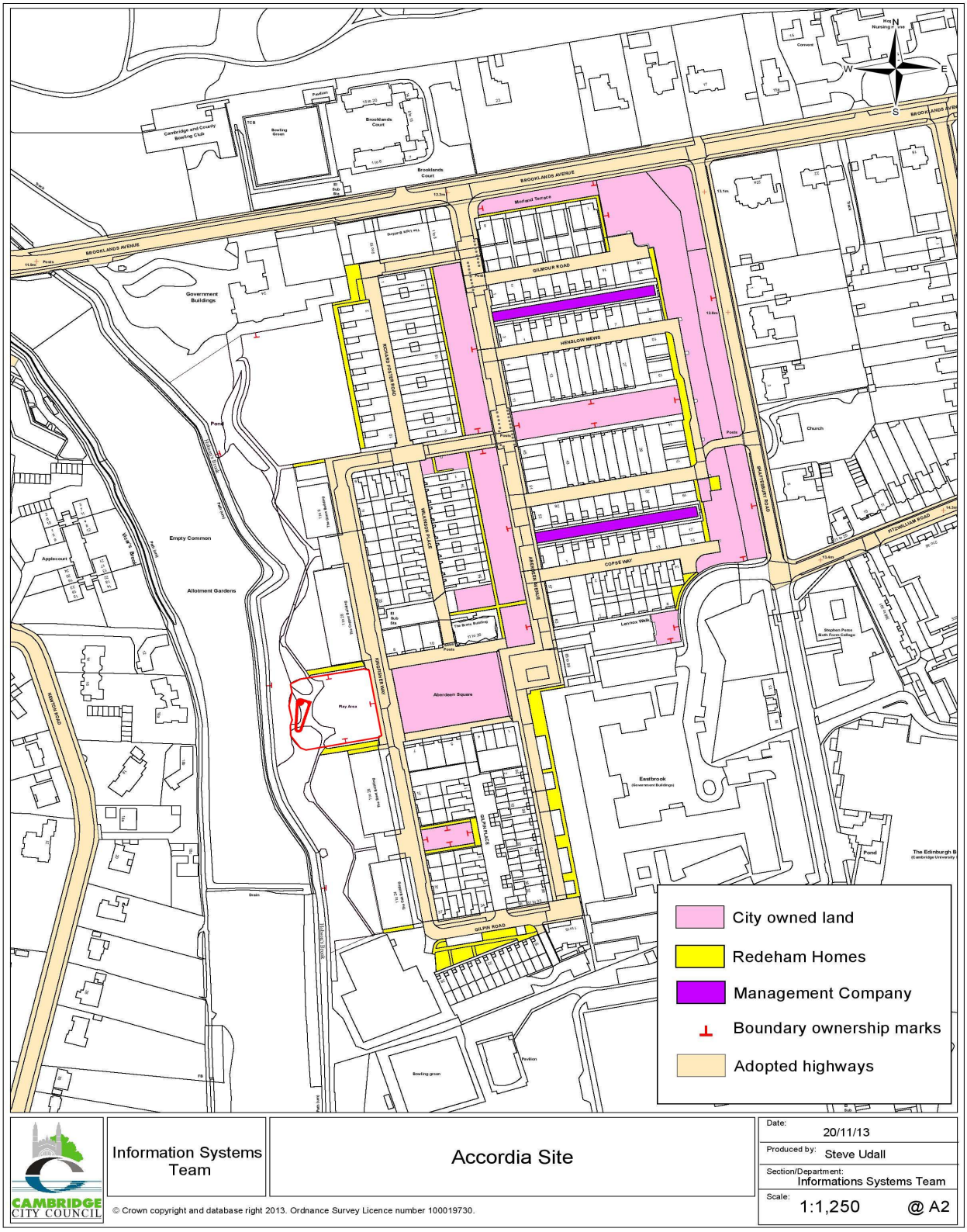
This proposal forms a tarmac path linking scooting zones with features that include a sundial and butterfly shaped area all made from a range of materials including reclaimed timber, steel and concrete to compliment those materials already present on the Accordia site.



Appendix B:

Option A: Winning design

Site Plan detailing the location of scooter track (red outline with T bars) : scale 1:1250



Layer: J:\WORKING\
Template: J:\Projects\ArcGIS_Templates\list_portrait_a4
Plan ref: N:\PROPERTY\GIS\GENERAL\PDFs acc_site_comb_1250

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CAMBRIDGE CITY COUNCIL
Record of Decision

Trumpington Bowls Pavilion Extension

Decision of:	South Area Committee		
Reference:	15/SAC/S106/08		
Date of decision:	22/05/15	**Recorded on:**	22/05/15
Decision Type:	Non Key		
Matter for Decision:	Trumpington Bowls Pavilion Extension		

Why the decision had to be made (and any alternative options):

Working in partnership with the current bowls users this project is for the refurbishment and extension of Trumpington Bowls Pavilion as per the approved planning permission ref number 14/1848/FUL. The extension is to provide new changing rooms, a storage area, a larger multi-purpose area to allow indoor bowls to be played during the winter months and to make alterations to the layout of the kitchen/bar area and additional use by community organisations.

Decision(s):

Recommendation/s

Financial recommendations**:**

- The Chair of South Area Committee is asked to approve the commencement of this scheme, which is already included in the Council's Capital & Revenue Project Plan (PR032h) and has been project prioritised by South Area in February 2014.
  - The total cost of the project is £70,000 entirely funded from developer contributions of £55,000 outdoor sports and £15,000 indoor sports from South Area funds.

Procurement recommendations:

- The Chair of South Area Committee is asked to approve the carrying out and completion of the procurement:
- Approve the procurement of a contractor.
- The permission from the Executive Councillor and Chair of South Area Committee being sought before proceeding if the tendered value exceeds the estimated contract value by more than 15%.

Reasons for the decision:	As set out in the Officers Report. Deemed as urgent, in order to meet agreed project deadlines.
Scrutiny consideration:	Vice Chair and Spokes of South Committee were consulted.
Conflicts of interest:	No conflicts of interest were declared.
Comments:	None

Cambridge City Council

Project Appraisal and Scrutiny Committee Recommendation

Project Name: Trumpington Bowls Pavilion Extension

To:	Executive Councillor for Communities, Arts & Recreation
Report by:	Julie Durrant
Scrutiny committee:	COMMUNITY SERVICES
Wards affected:	SOUTH AREA

Recommendation/s

Financial recommendations –

- The Chair of South Area Committee is asked to approve the commencement of this scheme, which is already included in the Council's Capital & Revenue Project Plan (PR032h) and has been project prioritised by South Area in February 2014.
    - The total cost of the project is £70,000 entirely funded from developer contributions of £55,000 outdoor sports and £15,000 indoor sports from South Area funds.

Procurement recommendations:

- The Chair of South Area Committee is asked to approve the carrying out and completion of the procurement:
- Approve the procurement of a contractor.
- The permission from the Executive Councillor and Chair of South Area Committee being sought before proceeding if the tendered value exceeds the estimated contract value by more than 15%.

Project Name: Trumpington Bowls Pavilion Extension

1 Summary

1.1 The project

Working in partnership with the current bowls users this project is for the refurbishment and extension of Trumpington Bowls Pavilion as per the approved planning permission ref number 14/1848/FUL. The extension is to provide new changing rooms, a storage area, a larger multi-purpose area to allow indoor bowls to be played during the winter months and to make alterations to the layout of the kitchen/bar area and additional use by community organisations.	
Target Dates:	
Start of procurement	May 2015
Award of Contract	June 2015
Start of project delivery	June/July 2015
Completion of project	Sept/Oct 2015

1.2 Anticipated Cost

Total Project Cost	£ 70,000

Cost Funded from:

Funding:	Amount:	Details:
Developer Contributions	£70,000	

1.3 Procurement process

The project will be tendered in a small works contract subject to competitive tenders as per the Council's procurement guidance.

2 Project Appraisal & Procurement Report

2.1 Project Background

Provision for bowls has not been covered in the planning obligations for the developments on the Southern Fringe of Cambridge. Trumpington Bowls Club is the only bowls club in the South of the City as Nightingale Pavilion is no longer used for bowls, which has increased the need for this provision.

2.2 Aims & objectives

The extension of the pavilion will cater for the growing membership of the club and allow the club to comply with County League Status and to host further County games on site. It will provide extended seasonal use for the club to hold indoor carpet bowls during the autumn and winter months when the outdoor rinks are not in use. The multi-purpose room will be offered to the local community for use. Overall the extension will provide additional sporting use and community space and will extend usage throughout the year allowing for more active participation.

2.3 Major issues for stakeholders & other departments

There are no major or planning issues other than making sure that the final designs include all the expectations of the users and that the project is delivered on time. Planning permission has been granted and building control requirements are currently being approved.

2.4 Summarise key risks associated with the project

As part of planning permission conditions have been made around contractors working hours, these will be included within the tender submission.

2.5 Financial implications

a. Appraisal prepared on the following price base: 2014/15

b. Specific grant funding conditions are: Use under guidance of S106 expenditure, Local Plan 2006.

c. Other comments

There are no other external grant or funding conditions.

The developer contributions monitoring team confirms that there are sufficient S106 contributions devolved to South Area allocated to this project and there are no particular S106 expiry date issues to take into consideration.

2.6 Net revenue implications (costs or savings)

Revenue implications are met by the club, increased energy use for the out of season use will be met by the Council.

2.7 VAT implications

No VAT implications as Council do not receive any revenue from the site or VATE income.

2.8 Energy and Fuel Savings

(a) Is this project listed in the Carbon Management Plan?	No

2.9 Climate Change Impact

Positive Impact			No effect	Negative Impact		
				-L	-M	

2.10 Other implications

An Equality Impact Assessment (EqIA) has been prepared for this project and is attached.

CDM regulations will apply to this project.

2.11 Staff required to deliver the project

Service	Skills	Total Hours
Recreation Services	*Project managing*	*Included in work streams*

2.12 Dependency on other work or projects

N/A

2.13 Background Papers

- Approved planning permission application Ref 14/1848/FUL

2.14 Inspection of papers

Author's Name	Julie Durrant
Author's phone No.	01223 458644
Author's e-mail:	Julie.durrant@cambridge.gov.uk
Date prepared:	May 2015

Capital Project Appraisal – Capital costs & funding – Profiling Appendix A

	2013/14	2014/15	2015/16	2016/17	2017/18	Comments
	£	£	£	£	£	
Capital Costs						
Building contractor /works			65,000	2,000		16/17 Retention Monies
Purchase of vehicles, plant & equipment						
Professional /Consultant fees			3,000			
Other capital expenditure						
Total Capital Cost	**0**	**0**	**68,000**	**2,000**	**0**	
Capital Income / Funding						
Government Grant						
Developer Contributions			**68,000**	**2,000**		
R&R funding						
Earmarked Funds						
Existing capital programme funding						
Revenue contributions						
Total Income	**0**	**0**	**68,000**	**2,000**	**0**	
Net Capital Bid	**0**	**0**	**0**	**0**	**0**	

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Cambridge City Council Equality Impact Assessment

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1. Title of strategy, policy, plan, project, contract or major change to your service:
Trumpington Bowls Pavilion – Foster Road, Trumpington, Cambridge CB2 9JR S106 Developer contribution for outdoor and indoor sports

2. What is the objective or purpose of your strategy, policy, plan, project, contract or major change to your service?
Project is to extend the existing pavilion to allow short mat bowls to be played within the centre and allow for more community events and community groups to be able to use the facilities.

3. Who will be affected by this strategy, policy, plan, project, contract or major change to your service? (Please tick those that apply)
☒ Residents ☒ Visitors ☐ Staff
A specific client group or groups (please state): Sports users and spectators, community groups and organisations

4. What type of strategy, policy, plan, project, contract or major change to your service is this? (Please tick)
☐ New ☐ Revised ☒ Existing

5. Responsible directorate and service
Directorate: Customer & Community Services Service: Sports & Recreation

6. Are other departments or partners involved in delivering this strategy, policy, plan, project, contract or major change to your service?

☐ No

☒ Yes (please give details):
Planning Team is giving advice on S106 contributions, S106 agreement and planning permission. Sports team involved in promoting activities to local

7. Potential impact

(a) Age (any group of people of a particular age, including younger and older people – in particular, please consider any safeguarding issues for children and vulnerable adults)

Positive Impact
- Extending the facilities will allow other community groups to use a facility that is predominately used by older adults.
- Separate changing facilities are to be provided to help with any safeguarding issues that may arise.
- The pavilion is all on a single floor level.

Negative Impact
- Thresholds & WC's do not have hand rails for older people.

(b) Disability (including people with a physical impairment, sensory impairment, learning disability, mental health problem or other condition which has an impact on their daily life)

Positive Impact
- The new changing rooms will be large enough to accommodate a wheelchair.
- Community Use hours for groups

Negative Impact
- No direct changing room for people with disabilities.

(c) Gender

Positive Impact
- Changing rooms are gender segregated and fully enclosed allowing mixed groups to have separate and segregated changing
- Separate Male & Female WC's
- Disabled toilet provision

Negative Impact
- None Recorded

(d) Pregnancy and maternity

Positive Impact

- The main events room will have seating and good views over the bowls green providing an area and seating for pregnant mothers to rest
- The main events room will have seating and will be able to be used by nursing mothers if required
- Kitchenette facility will be able to provide bottle warming services
- Community space could be hired by mother and toddler groups

Negative Impact

- The changing rooms and wc's do not currently include baby changing facilities or child seats

(e) Transgender (including gender re-assignment)

Positive Impact

- Changing rooms are segregated and fully enclosed allowing mixed groups to have separate and gender segregated changing.

Negative Impact

- No village or mixed changing provisions are gender labelled.

(f) Marriage and Civil Partnership

- None recorded

(g) Race or Ethnicity

Positive Impact

- Changing rooms are segregated and fully enclosed allowing mixed groups to have separate and segregated private changing.
- Community space could be hired by local groups or associations for meetings and activities.
- Separate wc facilities.
- Kitchenette for functions.

Negative Impact

- None Recorded

(h) Religion or Belief

Positive Impact

- Changing rooms are segregated and fully enclosed allowing mixed groups to have separate and segregated private changing.
- Community space could be hired by local groups or associations for meetings

Negative Impact

- None Recorded

(i) Sexual Orientation

- None recorded

(j) Other factors that may lead to inequality – in particular – please consider the impact of any changes on low income groups or those experiencing the impacts of poverty (please state):

- None

8. If you have any additional comments please add them here

- Project is a small pavilion extension and appraisal and EQUIA written accordingly.

9. Conclusions and Next Steps

- Action plan completed for identified areas;

  (a) Age

  (b) Disability

  (d) Pregnancy and maternity

Emailed to suzanne.goff@cambridge.gov.uk –

10. Sign off

Name and job title of assessment lead officer:
Julie Durrant
Recreation Technical Officer

Names and job titles of other assessment team members and people consulted:

Mac McDonald – Recreation Technical Officer
Carrie Holbrook – Senior Sports Development Officer

Date of completion: February 2015

Date of next review of the assessment: N/A

Action Plan

Equality Impact Assessment title:

Date of completion: 22/09/2014

Equality Group	**Pregnancy and Maternity**
Details of possible disadvantage or negative impact	**Negative Impact** Changing area currently not designed with a baby changing facilities or child seats
Action to be taken to address the disadvantage or negative impact	Consult with groups to identify if there is a need and include in design to get a Baby changing table or drop down unit installed to a public toilet or changing room.
Officer responsible for progressing the action	Julie Durrant
Date action to be completed by	May 2015

Equality Group	**Age & Disability**
Details of possible disadvantage or negative impact	**Negative Impact** Thresholds and wc's maybe hard to navigate
Action to be taken to address the disadvantage or negative impact	Consult to see if there is a need to install handrails in these areas.
Officer responsible for progressing the action	Julie Durrant
Date action to be completed by	May 2015

Equality Group	**Disability**
Details of possible disadvantage or negative impact	**Negative Impact** Changing area does not currently have an area for a wheelchair to access a bench. Benches are not deep enough for some disability users.
Action to be taken to address the disadvantage or negative impact	Consult with groups to identify if there is a need for a wheelchair gap and deeper benches.
Officer responsible for progressing the action	Julie Durrant
Date action to be completed by	May 2015

Neighbourhood profile update Cambridge City South Neighbourhood

June 2015

Matt Johnson, Safer Neighbourhoods Inspector

Lynda Kilkelly, Safer Communities Manager, Cambridge City Council

Creating a safer Cambridgeshire

CAMBRIDGE CITY COUNCIL

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1 INTRODUCTION

Aim

The aim of the Neighbourhood profile update is to provide an overview of action taken since the last reporting period, identify on-going and emerging crime and disorder issues, and provide recommendations for future priorities and activity in order to facilitate effective policing and partnership working in the area.

The document should be used to inform multi-agency neighbourhood panel meetings and neighbourhood policing teams, so that issues can be identified, effectively prioritised and partnership problem solving activity undertaken.

Methodology

This document was produced using the following data sources:

- Cambridgeshire Constabulary crime and anti-social behaviour (ASB) incident data for January to May 2015, compared to the previous reporting period (August to December 2014) and the same reporting period in 2014; and
- Information provided by the Safer Neighbourhood Policing team and the City Council's Safer Communities team.

2 CURRENT PRIORITIES

At the South Area Committee meeting of 02 February 2015, the committee recommended adopting the following priorities:

- Target the supply of controlled drugs (Class A);
- Target road safety by addressing anti-social cycling and speeding;
- Reduce dwelling burglary.

The Neighbourhood Action Group, at its meeting of 09 February 2015, assigned the actions to be taken and the lead officers for each of the priorities. The tables below summarise the action taken and the current situation.

Continue to target the supply of controlled drugs (Class A)	
Objective	▫ Target individuals and organised groups travelling to the South area of Cambridge to engage in the unlawful supply of controlled drugs, particularly Class A drugs. ▫ Target the supply of drugs; particularly Class A drugs, by individuals resident in the South area.
Action Taken	During this reporting period a new operation was formulated to safeguard the most vulnerable connected with drug supply which has been called operation 'Hexham'. Operation Hexham was instigated in January 2015 to review how the issue of London Gangs operating drug supply lines in Cambridge city is tackled. The mantle for dealing with this problem traditionally sits within the Problem Solving Teams (East, South, West & North teams). When dealers are caught investigations are completed but these have been purely reactionary. Operation Hexham has instigated a more proactive way of policing these issues. Illegality of the drug supply aside, London Gangs generally cause three main problems: **1) Use of extreme violence.** Extreme violence has been used to enforce debts, force people to deal, settle disputes and wage turf wars. Often gang violence goes unreported and we hear about it anecdotally via intelligence. When crimes are reported victims are often unwilling to cooperate and investigations are difficult. Violence used is often with knives and intelligence

reports have linked gang members to kidnappings and beatings. There have also been several incidents of gang members targeting the wrong address.

2) Exploitation of vulnerable people to assist their drug supply business model.

The exploitation of vulnerable people is generally focused on drug users and those with mental health conditions. This takes the form of occupation of their home addresses. Generally the dealers will first occupy with consent, offering mutual benefit to the drug user in the form of free drugs in return for the use of their property as a base for drug supply. Things turn threatening and violent when dealers are asked to leave or admittance to the property is refused. Dealers will often acquire keys and arm themselves with the user's kitchen knife upon entering the premises, creating a veiled threat.

Often this partnership is extended and the dealer will distance himself from risk by having the vulnerable person sell his drugs for them. Often these deals go wrong, the vulnerable person loses the drugs and subsequent enforcement from the dealer takes place. This often leads to the vulnerable person being indebted to the dealer.

3) Exploitation of children to assist their drug supply model.

Exploitation of children (those under the age of 18) often follows a similar form to the above. Dealers will proactively recruit children aged between 14 - 17 to sell or store the drugs on their behalf in order to minimise the dealer's risk. Dealers have been linked via intelligence to approaching children in the street at random for this purpose.

Children are recruited in the London area and sent to Cambridge to deal drugs. Traditionally when these children have been encountered they have been dealt with purely as suspects in crime. The challenge of this strategy will be to catch and safeguard these individuals in a joint approach with partners in their local area.

In support of this operation, search warrants in relation to drug dealing continue to be executed across the Division,

	supported by the local team. The most recent was conducted at the new CB1 development where evidence was obtained of drug dealing and the occupant(s) dealt with accordingly. In addition, supported by the City Council ASB team, the landlords were alerted to the events and the question of continued tenancy is currently being examined. This action certainly reduced the amount of reports of ASB in this area. It also sent a clear message to all local residents that joint action will be taken against persons breaking the law and breaching their tenancy by their behaviour disturbing the peace and quiet of their neighbours. We have also conducted numerous visits to 5 addresses identified on the South area. In each case this has led to all of the occupants engaging with the visiting officers and staff. This approach has in turn generated some useful intelligence.
Current Situation	With ongoing work under Op Hexham and a continued risk to the vulnerable this remains a priority.
Lead Officer	Sergeant Chris Horton, Cambridgeshire Constabulary.

Target road safety by addressing anti-social cycling and speeding	
Objective	To address cycling and speeding offences; this will also complement efforts against cycle crime and road safety.
Action Taken	During this reporting period each of the South area PCSOs have been set a requirement to complete a minimum of one hour each week at specified locations in order to combat inconsiderate cycling & parking. Action has been undertaken at numerous locations throughout the South area during this reporting period as detailed below. This is in addition to their daily duties in support of crime investigations by actioning tasks set, general patrol duties and being the eyes and ears of the community. <u>Inconsiderate cycling</u> • Total time spent on the priority was 64 hours. • Words of advice were given on 236 occasions. • Traffic offence reports were completed on 35 occasions.

	Inconsiderate Parking • Total time spent on the priority was 60 hours. • Words of advice were given on 129 occasions. • Fixed penalty notices were issued on 26 occasions. • Traffic enforcement tickets were issued on 31 occasions. Indirectly linked to this priority is that Sergeant Chris Horton is also the Single Point Of Contact (SPOC) for cycle crime in Cambridge City and is in the process of commencing a number of initiatives in an attempt to address this historic problem. These include target hardening measures, improving the flow of information sharing between Forces (as there is evidence of persons residing out of the City coming in to steal) and commencing a Cambridge City Cycling Unit and co-chairing the first Cambridge City Cycle Crime Tasking Group meeting. Sergeant Horton is hopeful that with this joint approach to problem solving, the percentage of total crime that cycle crime is traditionally quoted as accounting for (20%) may be reduced, despite the fact that there are more bikes in Cambridge than ever owing to the expanding population of the City.
Current Situation	As an ongoing issue this remains a priority.
Lead Officer	Sergeant Chris Horton, Cambridgeshire Constabulary.

Reduce dwelling burglary	
Objective	❑ Reduce the incidents of dwelling burglary. ❑ Increase the awareness of local residents about the risks of becoming a victim of crime, and inform them of suitable simple crime prevention measures they can take.
Action Taken	Dwelling burglary on the South area continues to be sporadic with no real spike or hot spot areas. Cocooning actions are directed around those areas that have been affected in order to alert all close neighbours and to check no potential evidential lines of enquiry are missed.
Current Situation	Overall burglary figures remain relatively low with no identified hotspot areas or patterns (see further burglary update under item 3 below)
Lead Officer	Sergeant Chris Horton, Cambridgeshire Constabulary

3 PRO-ACTIVE WORK & EMERGING ISSUES

- There has been an overall increase in total recorded crime in the South area of just 2.7%, or 20 more offences by comparison to the previous reporting period.

- Reports to the police of anti-social behaviour for the South area has seen a reduction of 12.5% or 38 fewer incidents by comparison to the previous reporting period.

- Overall, dwelling burglary for the South area has remained stable at 52 offences which is on a par with the previous reporting period. Although a higher number than in comparison to this same reporting period last year this figure has been affected by a spike of 21 crimes in December of 2014 which has not been replicated so far in 2015.

- Overall, non-dwelling burglary for the South area has seen an increase of 100% or 25 more offences by comparison to the previous reporting period. Although also a higher number than in comparison to this same reporting period last year, this figure has been affected by a spike of 19 offences back in April and also some very low reported figures for this crime type in December and January. These increases affected both Cherry Hinton and Trumpington, with Queen Edith's remaining stable. The April spike was the highest figure since November 2008 and was not replicated in May when the numbers fell back to 12.

- All violent crime for the South area has reduced with 22 fewer offences than in the previous reporting period. Of note is that the current reporting period captures both the New Year period and the beginning of the summer months and associated events. Over time all violent crime is on a downward trend.

- Theft of vehicle for the South area has remained stable at just 6 offences in the past five months.

- Theft from vehicle for the South area has seen an increase of 29.1% or 14 more offences by comparison to the previous reporting period. Although also a higher number than in comparison to this same reporting period last year, this figure has been effected by a spike of offences back in both February and April and also some low reported figures for this crime type in other months. May's figure at just 7 crimes is below the year to date average of 10.2 crimes per month.

- At 172 offences, cycle crime for the South area overall has remained stable by comparison to the previous reporting period. It is however significantly higher than seen in this same reporting period in 2014 where it stood at 105 offences.

- Previous years has seen issues at Cambridge Lakes over the summer months.

- The Safer Communities team issued a Notice of Seeking Possession for ASB activity in Cherry Hinton and obtained outright possession of a property in Trumpington.

- One case is being referred to the Neighbourhood Resolution Panel Scheme.

- Cambridge City Homes have reported that there has been an increase in relation to hoarding. Housing Officers have had additional training in this complex area and are working with various support agencies with regards to this. Also currently ASB Officers are working with City Homes South on a serious hoarding case.

- The Safer Communities team have received a number of reports of nuisance and ASB around Cherry Hinton Hall Park. ASB Officers have been working with the local police team and they have increased their patrols in the area. Residents have been reassured that their complaints are being tackled.

- CB1 development: A number of meetings have taken place between stakeholder agencies (developers / management representatives, Police, BPHA (social housing providers), ARU and the ASB team) to discuss issues around ASB in the area. We are currently looking at the green / park area regarding possibly redesigning the area.

- The Safer Communities team will be meeting with ARU student accommodation managers and the police to plan for the arrival of the Language School students who arrive in the summer in the CB1 area.

4 ADDITIONAL INFORMATION

CURRENT CRIME & ASB INCIDENT LEVELS BY WARD

			Dwelling Burglary	Other Burglary	Violent Crime	Robbery	Theft of Vehicle	Theft from Vehicle	Cycle Theft	Theft from Shop	Criminal Damage	Other Crime	**TOTAL CRIME**	**TOTAL ASB**
AREA	***City South***	Jan 15 – May 15	52	50	96	3	6	62	172	15	104	191	751	265
		Aug 14 – Dec 14	52	25	118	5	6	48	173	19	81	204	731	303
		Jan 14 – May 14	43	23	84	3	5	38	105	11	42	211	565	310
WARDS	***Cherry Hinton***	Jan 15 – May 15	22	14	24	0	1	27	25	7	30	35	185	89
		Aug 14 – Dec 14	26	3	39	3	4	7	27	3	32	53	197	97
		Jan 14 – May 14	20	2	35	2	1	5	8	1	16	57	147	95
	Queen Edith's	Jan 15 – May 15	13	6	33	1	1	8	44	0	31	63	200	38
		Aug 14 – Dec 14	19	4	33	0	1	7	45	0	19	66	194	69
		Jan 14 – May 14	7	6	18	0	1	8	40	0	9	63	152	71
	Trumpington	Jan 15 – May 15	17	30	39	2	4	27	103	8	43	93	366	138
		Aug 14 – Dec 14	7	18	46	2	1	34	101	16	30	85	340	137
		Jan 14 – May 14	16	15	31	1	3	25	57	10	17	91	266	144

ENVIRONMENTAL SERVICES DATA

As agreed with the chairs and vice-chairs of the Area Committees, this data will not be covered in this report as it is already covered in the Environmental Data Reports.

5 RECOMMENDATIONS

- Discharge dwelling burglary priority
- Continue to target the supply of controlled drugs (Class A)
- Continue to target road safety by addressing anti-social cycling and parking
- New priority around management of the Cambridge Lakes

Environmental Data Report

Cambridge South Area

April to June 2015

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1. Introduction

This quarterly report provides an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the South Area Committee. The report identifies the reactive and proactive service actions undertaken in the previous quarter, including the requested priority targets and reports back on the recommended issues and associated actions to be targeted in the following. It also includes key officer contacts for the reporting of waste and refuse and public realm issues.

2. Target setting and recommendations

All those at Committee have an opportunity to suggest issues that they would like to see tackled in the neighbourhood area during the upcoming quarter to help shape the activity to be undertaken within the public realm.

Following suggestions that are received the relevant teams will consider the suggestions, and will prioritise work, responding reactively where appropriate and programming some work for the future. All suggested targets will be reported back on in the following quarter to update members and the public on the status of the issue. Recommendations will also be presented to the committee for consideration and to aid discussion.

Recommendations
The following are suggestions for members on what action could be considered for priority within the South Area for the quarter of July to September 2015.

Continuing priorities[1]

1. Early morning patrols for dog fouling on Bliss Way/Tenby Close, Nightingale Avenue Recreation Ground, Godwin Close, Godwin Way, Gunhild Way and Cherry Hinton Recreation Ground.
2. Enforcement targeted approach to areas where Addenbrookes site joins residential areas such as Hills Road and Red Cross Lane and to work with Addenbrookes to work towards the bus station area being cleaned up.
3. Enforcement to work with the County Council, against utilities and companies that damage the verge on Mowbray and Fendon Road.
4. Park deep cleanse, to include removal of graffiti, flyposting, litter, dog fouling, vegetation cut back and sweeping at Cherry Hinton Recreation Ground *and areas surrounding green space.*
5. Enforcement work to investigate and enforce fly tipping and illegal waste disposal at the public recycling points in the South Area
6. Enforcement joint working and patrols to deal with littering from students of Long Road Sixth Form in the areas of Long Road and Sedley Taylor Road.

New suggested priorities

7. Park deep cleanse, to include removal of graffiti, flyposting, litter, dog fouling, vegetation cut back and sweeping at Ainsdale play area, Nightingale Recreation Ground and Kingfisher Way play area.

Members are recommended to endorse the above recommendations or to make proposed amendments, and in doing so to consider the community intelligence questions below to help shape the public realm work.

[1] Amendments to continuing priorities are shown in italics

Community intelligence questions

1. What activities should be considered as part of ward blitzes?
2. What geographical locations would benefit from targeted work? (including public realm enforcement activity and clean-up work by the community payback)
3. What locations for new and replacement general waste, recycling and dog bins (in line with resources available) should be considered?
4. Where and when the dog warden service should patrol in order to target dog fouling?

3. Routine activity

Streets and Open Spaces teams work closely with residents, community and campaign groups to keep Cambridge clean, green and safe. Street cleansing works to clear shop fronts and maintain all residential streets to a good standard of cleaning by sweeping them regularly. The team empties litterbins and dog bins across the city parks and open spaces, as well as removing graffiti and clearing needles and fly tipping.

The grounds maintenance team maintains all council housing and highway grass and shrub beds across the across the city, and carries out the maintenance of the city's cemeteries and crematoriums as well as the maintenance of all parks across the city. The City Rangers team provide a street-level, face-to-face contact point for people to raise any cleanliness and public safety issues that they might have concerning their neighbourhood.

The dog warden patrols within Cambridge to increase people's awareness of the requirement to clear up after their pets, as well as collecting stray dogs within the city and works alongside animal charities to deliver educational roadshows. Investigation of instances of environmental crime in public places across the city is carried out by the public realm enforcement team. As well as undertaking enforcement action where necessary, the team provide advice for residents and businesses on issues including fly tipping, litter, waste, illegal advertising, abandoned shopping trolleys, verge parking and abandoned, untaxed and nuisance vehicles.

4. 'Ward Blitz' activity

The City Council has embarked on a campaign of monthly 'ward blitzes' across the City, involving the Council's City Rangers, Rapid Response, Public Realm Enforcement and Street Cleansing teams. These teams will undertake coordinated public realm maintenance, enforcement and educational action, targeting one ward every month in rotation. Working within existing budgets, this action is additional to the routine, day-to-day, work undertaken by these services.

In the South Area, the first ward blitz programme took place in Cherry Hinton during January 2015 and will have included a combination of the following actions:

- Deep cleansing of gulley's
- Cleansing of litter and dog bins
- Cleansing of signage
- Cleansing of recycling centres
- Increased dog warden presence
- Increased public realm enforcement presence
- Joint working with Cambridgeshire Fire and Rescue, and Cambridgeshire Police
- Free dog microchipping event
- Proactive inspections by pest control in known hotspots

The results of the Cherry Hinton ward blitz completed during January were included in the previous report. The Queen Edith's ward blitz was completed in May 2015 and the results of which will be included in the next report. The ward blitz for Trumpington is scheduled for September 2015.

5. Specific issues and actions

The following specific issues were identified for targeted action in the April to June 2015 quarter. The following tables summarise the action undertaken and current situation, whether ongoing or completed, for each issue.

Priority 1	**Early morning patrols for dog fouling on Bliss Way/Tenby Close, Nightingale Avenue Recreation Ground, Godwin Close, Godwin Way, Gunhild Way and Cherry Hinton Recreation Ground.**
Action Taken	Dog warden patrols have been conducted by both the Enforcement team and Dog Warden Service to address the issues of dog fouling at the above locations, patrol times totalled 13 hours. Educational advice and dog bags have been provided to a number of dog walkers seen at these locations during early mornings, during daytime and at weekends. Ongoing work continues in all the areas to deal with dog fouling.
Current Situation:	Ongoing monitoring

Priority 2	**Deep cleanse of the Tins bridge to include removal of graffiti**
Action Taken	This issue has been referred to Network Rail to address as the footbridge falls within their responsibility. To date no response has been received from Network Rail.
Current Situation:	Ongoing – removed as a priority

Priority 3	**Enforcement targeted approach to areas where Addenbrookes site joins residential areas such as Hills Road and Red Cross Lane and to work with Addenbrookes to work towards the bus station area being cleaned up.**
Action Taken	Over 4 hours of patrols have been conducted to address the issues of littering, and to date four individuals were witnessed littering at the junction of Dame Mary Archer Way and were issued fixed penalty notices for littering, all of which were subsequently paid. Further work is programmed for July to September when enforcement officers can continue to patrol throughout the week and weekend.
Current Situation:	Ongoing

Priority 4	**Enforcement to work with the County Council, against utilities and companies that damage the verge on Mowbray and Fendon Road.**
Action Taken	Patrols have been conducted to address the issues of verge parking at Mowbray and Fendon Road, and officers have spent over six hours and visited on a number of different dates and times including weekends and early mornings. To date twenty five vehicles have been witnessed parking on the verges, and enforcement action has been taken against the registered keepers of these vehicles. Utility companies including BT have been contacted with regards to the damage being caused to the verges, and further progress with the County Council is planned by the enforcement to move this priority along further
Current Situation:	Ongoing

Priority 5	**Park deep cleanse, to include removal of graffiti, flyposting, litter, dog fouling, vegetation cut back and sweeping at Cherry Hinton Recreation Ground, Holbrook Recreation Ground and Trumpington Recreation Ground**
Action Taken	The whole of Cherry Hinton Recreation Ground green space has been deep cleansed. This involved a team of three operatives and took approximately 12 hours to complete during April. Further cleansing of this green space is ongoing.
Current Situation:	Ongoing
Action Taken	The whole of Holbrook Recreation Ground green space has been deep cleansed. This involved a team of three operatives and took approximately 6 hours to complete during February.
Current Situation:	Completed
Action Taken	The whole of Trumpington Recreation Ground green space has been deep cleansed. This involved a team of three operatives and took approximately 9 hours to complete during February.
Current Situation:	Completed

Priority 6	**Enforcement work to investigate and enforce fly tipping and illegal waste disposal at the public recycling points in the South Area**
Action Taken	Over 24 hours of patrols were done to address the issues of fly tipping at the recycling centres in the South wards. Although a large number of fly tips were removed, to date no suspects have been identified. Further work is programmed for July to September when enforcement officers can continue to patrol throughout the week and weekend.
Current Situation:	Ongoing

Priority 7	Enforcement joint working and patrols to deal with littering from students of Long Road Sixth Form in the areas of Long Road and Sedley Taylor Road
Action Taken	Three hours of patrols were completed to address the issues of littering at Long Road and Sedley Taylor Road. To date no suspects have been identified. Further work is programmed for July to September when enforcement officers can continue to patrol throughout the weekdays.
Current Situation:	Ongoing

Priority 8	Porson Road patrols – investigation for needles and litter
Action Taken	A number of patrols have been conducted in the Porson Road area to investigate for needles and littering. No further reports of needles in this area have been received since March 2015. To date no individuals have been identified as being responsible for littering in the area and the level of cleanliness remains good for this area. No further work is planned in this area for the period July to September.
Current Situation:	Completed

Other issues:

Issue	Cleansing of Coe Fen paths covered in cow muck
Action Taken	This area is regularly monitored by Streets and Open Spaces Operations staff during the spring and summer months and cleansing is undertaken as required in response to service requests or as a response to staff monitoring.
Current Situation:	Ongoing

Issue	Bins at Addenbrookes hospital
Action Taken	Addenbrookes hospital have been approached and offered some of the Council's old stock of litter bins with ashtrays on top, to use on their site. However after an initial response from the hospital no further contact has been received on whether the hospital wishes to take advantage of the bins.
Current Situation:	Completed

Issue	Hanover and Princess Court: dogs off leads
Action Taken	A recent dog micro chipping and education roadshow was undertaken during April to deal with issues of dogs in the area. A number of patrols have also been undertaken in the area, but to date no individuals have been identified as responsible for this behaviour in the area. Patrols are ongoing.
Current Situation:	Ongoing

Issue	Trial of dog fouling dispenser at entrance to Nightingale Recreation Ground
Action Taken	A dog bag dispenser has being purchased, and will be placed at the Recreation Ground during a trial period. The Friends of Nightingale Recreation have been contacted and we are awaiting a response before proceeding with the installation of the bag dispenser. This trial period has now been moved to between July and September.
Current Situation:	Ongoing

6. Environmental Data

Private Realm (South Area)

Activity	Investigations	Treatments Carried out	Informal Action / Written Warnings	Statutory Notices Served	Simple Cautions	Legal Proceedings	Comment
Pest Control	36	36	N/A	N/A	N/A	N/A	
Noise Complaints	65	N/A	*	2	0	1	*All complaints will generally have at least one such action.
Refuse/ Waste Complaints	6	N/A	*	0	0	0	*All complaints will generally have at least one such action.
Other public health complaints[2]	7	N/A	*	1	0	0	*All complaints will generally have at least one such action.
Private Sector housing standards	18	N/A	*	2	0	0	*All complaints will generally have at least one such action.

Data is from 18 March to 1 June 2015 (inclusive)

[2] Other public health complaints includes odour, smoke, bonfires, filthy and verminous

Public Realm Data

Public Realm Enforcement (South Area)

Activity	Investigations	Written Warnings	Statutory Notices Served	Fixed Penalty Notices Issued	Simple Cautions	Legal Proceedings	Comment
Abandoned vehicles	20	n/a	n/a	1	0	0	Includes 18 abandoned and 2 untaxed vehicles
Nuisance vehicles[3]	2	2	n/a	0	0	0	
Verge parking	24	22	n/a	n/a	0	0	Applies to Mowbray and Fendon Road only
Derelict cycles	19	n/a	n/a	n/a	n/a	n/a	
Domestic waste	14	3	0	1	0	0	
Trade waste	0	0	0	0	0	0	
Litter	8	0	0	8	0	0	
Dog control orders (including fouling)	3	0	n/a	1	0	0	
Illegal camping	0	n/a	0	n/a	0	0	
Illegal advertising	4	2	n/a	0	0	0	

Data is from 1 April to 16 June 2015 (inclusive)

Stray dogs (South Area)

Activity	Number of cases	Rehomed	Destroyed	Claimed	In Kennels	Comment
Stray dogs	1	0	0	1	1	One other stray dog calls was received, but the dog was collected by their owner before the dog warden attended

Data is from 1 April to 16 June 2015 (inclusive)

[3] Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

Summary of public realm enforcement data

- Twenty abandoned and untaxed vehicles were investigated by the public realm enforcement team, following statutory notices served on the vehicles, two of the vehicles were deemed abandoned and impounded, sixteen of the vehicles were either claimed or found not to be abandoned.. Two cases are currently ongoing. One fixed penalty for abandoning a vehicle has been issued, and the case is currently ongoing.
- Two nuisance vehicles were identified in the South area, one at Gunhild Way and one on Coldhams Lane. Warning letters were sent to the owners of the cars and they were subsequently removed from sale, no repeat offenders were identified and no further action was taken.
- Twenty four cases of verge parking along Mowbray Road and Fendon Road were investigated, owners of twenty two of the cars received written warnings as they were first offences, and two suspects could not be traced as the vehicles had no registered keeper.
- Nineteen derelict cycles were removed from across all three wards. The number of cycles removed as abandoned in the South area varies between 10 to 20 a quarter.
- There were 14 domestic waste investigations conducted in the area between April to June, which resulted in three warning letters and one fixed penalty for littering waste at the Wulfstan Way recycling centre. There were no repeat patterns and one case is still ongoing.
- Eight fixed penalties were issued for littering in the South area. One fixed penalty was issued and paid from littering from a motor vehicle on Puddicombe Way is currently pending, four fixed penalties were issued for littering at Addenbrookes and these were subsequently paid.
- Three cases of dog fouling were reported to the dog warden, following patrols in two of the areas no suspects have been identified and to date no formal enforcement action has been taken. One fixed penalty notice was issued for failing to clear up after a dog at Nightingale Recreation Ground and the fine was subsequently paid.
- Four incidents of illegal advertising were identified, including two estate agent boards and two posters. Both estate agent boards were recovered by those responsible within the specified time period.

Operations cleansing data by ward (South Area)

Activity	Total number of incidents	Ward			Comments
		Cherry Hinton	Queen Edith's	Trumpington	
Fly-tipping	30	12	6	12	
Offensive graffiti[4]	2	2	0	0	
Detrimental graffiti[5]	7	1	4	2	
Needles	0	0	0	0	
Shopping trolleys	2	1	0	1	Number of impounded trolleys was 0

Data is from 1 April to 15 June 2015 (inclusive)

Summary of fly-tipping reports:

- Of the 12 instances of fly-tipping in Cherry Hinton there were four incidents in Colville Road recycling centre and two on St Bedes Crescent, all other fly tipping was single incidents and no trends were identified.
- Of the 6 incidents of fly tipping in Queen Edith's, there were two incidents on Gunhild Way and Wulfstan Way, all other fly tipping was single incidents and no trends were identified.
- Of the 12 incidents of fly tipping in Trumpington, St Pauls Road and the recycling point at Waitrose, Hauxton Road had two instances between them, all other reports were single incidents and no trends were identified.
- The incidents of offensive graffiti were one case of swear words found at St Bedes Gardens and reference to drugs in Desmond Avenue. No trends were found and in both instances the graffiti was cleared within the agreed response times.
- Of the cases of detrimental graffiti no patterns or trends were found.
- No used needles were found in the South area during April to June.

[4] Offensive graffiti includes but is not limited to that which contains swear words, reference to religion, racist, reference to a person / naming a person, drawings of human body parts, words of reference to human body parts and reference to sexual activity. The service aim is to remove this type of graffiti within 1 working day.

[5] Detrimental graffiti is graffiti that contains but is not limited to general tags, drawings not falling under the above criteria, and words not classified as offensive. The service aim is to remove this type of graffiti within 5 working days.

7. Proactive and community work

During the period April to June 2015 the following proactive and community work has been undertaken.

Task	**Dog poo competition**
Action Taken	The dog poo poster competition was open to local children, aged 11 years and under, who were invited to create a 'Bag it, Bin it' campaign poster to promote that dog owners should clear up after their dogs and can use either the dog or litter bins in the city. Over 130 entries were received from the competition which ran during March to May, and entries will be selected during June/July.
Current Situation	Ongoing

Task	**Microchipping day – Hanover and Princess Court**
Action Taken	As part of an ongoing programme of dog education throughout the city, a free dog micro chipping event has been held in conjunction with the Dogs Trust. On 20 April 2015 an event was held at Hanover and Princess Court, further events are planned for the South area at Cherry Hinton Hall, and at a number of the Community Clean Up days during the summer period.
Current Situation	Ongoing

Task	**Bidwells Clean Up**
Action Taken	As part of the community work undertaken by Bidwells in the South, during April work was in conjunction with the City Ranger at Trumpington Village Hall. Photographs of some of the work done are included in the appendices of this report.
Current Situation	Completed

8. Key contacts

9. Area	Contact	Telephone Number	Email
Environmental Health Manager	Yvonne O'Donnell	01223 457951	yvonne.odonnell@cambridge.gov.uk
Pest Control	Refuse and Environment	01223 457900	env.health@cambridge.gov.uk.
Noise			
Cleansing Manager	Don Blair	01223 458575	Don.blair@cambridge.gov.uk
Dog fouling	Customer Service Centre	01223 458282	wasteandstreets@cambridge.gov.uk
Litter			
Fly tipping (Public land)			
Graffiti			
Needles			
Public Realm Manager	Wendy Young	01223 458578	Wendy.young@cambridge.gov.uk
South Ranger	City Rangers	01223 458282	cityrangers@cambridge.gov.uk
Abandoned bicycles	Customer Service Centre	01223 458282	
Public Realm Enforcement	Enforcement Team	01223 458573 01223 458062	streetenforcement@cambridge.gov.uk
Abandoned, untaxed and nuisance vehicles	Customer Service Centre	01223 458282	
Illegal camping			
Illegal advertising			
Dog Warden	Samantha Dewing (Mon-Wed)	01223 457883	dogwarden@cambridge.gov.uk
Stray and lost dogs	Customer Service Centre	01223 457900	
Out of Hours	Emergency calls	0300 3038389	n/a

10. Resources

The following are suggestions that members of the South Area Committee and residents and businesses may wish to consider or request for the upcoming period:

Recycling and general street litter bins

A small quantity of recycling and general street litter bins is available for each ward, as follows:

Cherry Hinton: 10 (1 bin used)
Queen Edith's: 5 (6 bins used)
Trumpington: 6 (4 bins used)

We would like to receive suggestions for where bins should be installed on the street and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

At present we are in the second year of a three year replacement project for new and replacement bins on the city's streets and open spaces, and once the second phase is finished we will then run a similar scheme for new bins on the city's parks and open spaces.

Requested bin sites:

Ward	Location	Installation Date	Comments
Trumpington	*Outside pavilion*	*January 2015*	
Trumpington	*Outside village hall*	*January 2015*	
Trumpington	*Shelford / Hauxton Road outside cemetery*	*January 2015*	
Trumpington	*Foster Road allotments**	*March 2015*	
Trumpington	Brooklands Avenue (top of steps to Hobson's Conduit)	June 2015	
Queen Edith's	*Long Road junction with Sedley Taylor Road*	*January 2015*	
Queen Edith's	*Sedley Taylor Road junction with Luard Road*	*January 2015*	
Queen Edith's	*Mowbray Road o/s Acacia Guest House*	*March 2015*	
Queen Edith's	*Hills Road on pavement near to hospital*	*March 2015*	
Queen Edith's	*Cavendish Avenue outside Lady Jane Court*	*March 2015*	
Queen Edith's	Kathleen Elliott Way (near to Snakey Path entrance)	April/May 2015	
Cherry Hinton	Coldhams Lane (junction with Norman Way)	April/May 2015	
Cherry Hinton	Removal of old litter bin in Cherry Hinton High Street as newer one is nearby.	February 2015	

*Bin installation requests that pre-date ward allocation and are not included in total available for each ward
Bins in italics installed in previous periods

Example of bins used within the city:

For the outer city centre streets and shopping areas. Bins are installed wherever space allows with a recycling unit alongside:

For outer city shopping areas where space allows and areas on out city parks (for example Cherry Hinton Hall):

Dog bin provision

A number of dog bins are available for each ward, as follows:

Cherry Hinton: 4
Queen Edith's: 4
Trumpington: 3

We would like to receive suggestions for where bins should be installed on the parks and open spaces and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Example of dog waste bins used for all sites:

Pocket ashtray distribution

Locations of where pocket ashtrays should be distributed from are welcomed by the Public Realm Enforcement team.

11. Appendices

Photos from Bidwells work at Trumpington Village Hall during April 2015

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